

Annual General Meeting Minutes

Sunday 9 July 2017 (9:00-13:00)

Venue: Rafaelhoteles Atocha, Salón Atocha, Madrid (Spain)

Present Board Members	Apologies
Hans Scheurer (HS)	
Johannes Brenner (JB)	
Viorica Cursaru (VC)	
Ibolya Keri (IK)	
Kristina Modic (KM)	

Present MPE members and correspondent delegates	Apologies
Croatia - Udruga za podršku oboljelima od multiplog mijeloma (Mijelom CRO)	Austria - Multiples Myelom Selbsthilfe Oesterreich (MMSOe)
Finland - Suomen Syöpäpotilaat – Cancerpatienterna i Finland ry	Belgium - Contactgroep Myeloom en Waldenström Patiënten Vlaanderen vzw (CMP vzw)
France - Association Française des Malades du Myélome Multiple (AF3M)	Belgium - MyMu Wallonie-Bruxelles (MyMu)
Germany - AMM-Online	Denmark - Dansk Myelomatose Forening*
Germany - Myelom-Gruppe RHEIN-MAIN – Leukaemihilfe RHEIN-MAIN e.V. (LHRM)	Estonia - Eesti Müeloomiliit
Hungary - MOHA– Foundation for Hungarian Oncohaematological Patients	Germany - Deutsche Leukämie- & Lymphom-Hilfe e.V. (DLH)*
Israel - אמ"א – נפוצה למיאלומה אגודה (AMEN)	Germany - Myelom Deutschland e.V.
Latvia - Onkoloģisko pacientu atbalsta biedrība	Lithuania - Asociacija „Kraujas“*

“Dzīvības koks”	
Macedonia - БОРКА-за секој нов ден	Poland - Polskie Stowarzyszenie Pomocy Chorym na Szpiczaka
Netherlands - Sticthing Hematon	Portugal - Associação Portuguesa Contra a Leucemia (APCL)*
Norway - Blodkreft Foreningen	Russian Federation - Society for Assistance to Patients with Oncohaematological Diseases*
Poland - Fundacja Carita – Życ ze Szpiczakiem	Serbia - Udruzenje obolelih od multiplog mijeloma
Portugal - Associação Portuguesa Leucemias e Linfomas (APLL)	Slovakia - Združenie pacientov s hematologickými malignitami*
Romania - Myeloma Euronet Romania (MER)	Spain - Comunidad Española de Pacientes con Mieloma Múltiple (CEPMM)
Romania - SOS Mielom	Switzerland - Myelom Kontaktgruppe Schweiz (MKgS)*
Slovakia - Slovenská myelómová spoločnosť (SMyS-KP)	Switzerland - Stiftung zur Förderung der Knochenmarktransplantation Schweiz (SFK)*
Slovenia - Drustvo bolnikov z limfomom (DBL)	Turkey - Ege Uni tip fak
Slovenia - Slovensko Združenje Bolnikov Z Limfomom In Levkemijo L&L	
Turkey - Cancer and Stemcell Organization – Coordination (KANKO/BIRKAN)	
United Kingdom - Myeloma UK	

*Voted by proxy

Present MPE Staff & facilitator

Alfonso Aguarón (AA), Ananda Plate (AP), Anna Rovira (AR), Ana Vallejo (AV), Kathy Redmond (KR)

Summary of actions

Minutes

Agenda Item	Minutes	Actions
1.	<p>Welcome and opening remarks</p> <p>The AGM was officially opened by HS. All present members were welcomed.</p> <p>A minute of silence was held for MPE board member Mika Peltovaara and Yacob Yacobovitch, who had recently passed away.</p> <p>Kathy Redmond was introduced as the moderator of the day.</p> <p>Full members present and proxies were counted. It was verified that there was a quorum for the decisions planned that day. It was explained what the needed quorum and majorities for the different decisions of the day were.</p> <p>The agenda was reviewed.</p>	
2.	<p>Review and approval of minutes</p> <p>Minutes of the AGM 2016 were reviewed. Norway were not mentioned in the minutes despite being present. This was changed. The minutes were approved.</p>	
3.	<p>Looking back</p> <p>An overview was given of everything the Board had done since their election in October 2016</p>	
4.	<p>Overview of MPE organisation</p> <p>An overview of the organisational structure was given by HS, and it was explained how the Board interacts with the Executive Office and how they both interact with members.</p>	
5.	<p>Constitution update</p> <p>KR clarified the rules of order to discuss and vote the constitution. Robert's rules of order would be used for all decisions and the democratic process. This would ensure that everyone has a voice regarding the proposals presented. Time limits would be kept strictly.</p>	

	<p>The quorum required was 2/3 of members attending. The decision could be approved by 2/3 majority (20 positive votes)</p> <ul style="list-style-type: none"> • An overview of the reasons for which the constitution needed to change was presented by LK and RD • An overview of the changes proposed was given by LK and RD. It was clarified that the document was in line with the Belgian law. It was stated that the main work had gone into clarifying what MPE is, the rights and obligations of members, the possibility of suspending members and board members, the interaction of the CEO and the Board, the powers of the CEO, finances and accountability, internal rules, representation and conflict of interest. • LK presented a motion • RD seconded the motion • Then everyone had the chance to ask questions or give comments. The following comments were made: <ul style="list-style-type: none"> ➤ Art. 8: it was requested to change that background documents are sent four weeks before instead of 15 days before the AGM. This change was accepted by the Constitution Committee ➤ Art. 17: it was requested to introduce a sentence that says that the law always takes precedence over the constitution. This change was accepted by the Constitution Committee ➤ Art. 9: it was requested that one sentence is added specifying all officer positions /President, Vice-President, Secretary, Treasurer). This change was accepted by the Constitution Committee. ➤ The officer position should be chosen by the AGM, not the Board. This suggestion was not accepted by the Constitution Committee ➤ The board should not be allowed to stay three terms, it should stick to two. This suggestion was not accepted by the Constitution Committee ➤ Any outgoing payment should be made by signature of 	
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	<p>two board members. This suggestion was not accepted by the Constitution Committee</p> <ul style="list-style-type: none"> ➤ Minutes of the Board should be made public. This suggestion was not accepted by the Constitution Committee ➤ The CEO should not be allowed to appoint and dismiss staff. This suggestion was not accepted by the Constitution Committee ➤ All roles of the constitution should be specified and described in the Constitution. This suggestion was not accepted by the Constitution Committee ➤ The Constitution should state that MPE is only run by volunteers. This suggestion was not accepted by the Constitution Committee <ul style="list-style-type: none"> • The Constitution was approved with 26 votes in favor and one vote and one vote against from Mijelom Croatia <p>The Constitution would now have to be translated into French and approved at the Notary in Belgium. Members would send their proxies to the Board so they could approve the document at the Notary via an extraordinary AGM.</p>	<p>Full members Board</p>
<p>6.</p>	<p>Financial Reporting</p> <ul style="list-style-type: none"> • The Financial Year (FY) and the budget for 2018 needed to be approved by the AGM by simple majority • The FY 2016 was presented and explained by JB • JB presented a motion to approve the FY 2016. The motion was seconded by HS. The FY 2016 was approved by 28 votes • The Budget 2017 was presented in more detail than last year, like it had been requested by members at the last AGM • The budget 2018 was presented and explained by JB. It was noted that there was a duplication of the ADP budget -this was a mistake and would be corrected. JB presented a motion to approve the budget 2018. This was seconded by HS. The budget was approved by 25 votes in favour and 1 abstention by 	

	Mijelom Croatia.	
7.	<p>AEAL membership</p> <ul style="list-style-type: none"> In the context of the legal case, related to the funds that were transferred by former Treasurer Begoña Barragán, it was explained that a settlement had been signed. This would ensure that no more time and money would be spent by MPE in this case. Since there was a confidentiality clause in this settlement, all members and present people were requested to keep this information confidential and sign a confidentiality agreement. It was explained to members to members that no further details on the content of the agreement would be explained to them to protect them regarding the confidentiality clause. VC shared details about the settlement which the Board had previously decided not to share at the AGM to protect MPE. Despite the settlement, the trust between MPE and AEAL had been broken due to the reasons explained during the AGM. Therefore, the Board suggested to terminate the membership of AEAL. The membership was terminated by 21 votes in favour and 3 against. 	All
8.	<p>Audit</p> <p>The AGM approved to have a yearly audit from 2017 onwards</p>	Board & Executive Office
9.	<p>Financial Reporting</p> <p>An update on the development of the Financial Policies amendments was given. This would be presented to members at the next AGM</p>	Board
10.	<p>Election</p> <p>Candidates presented themselves. Biba Dodeva was presented by a colleague. 29 forms and 57 votes were counted in total. The following candidates were elected:</p> <p>Ron Dloomy: 18 votes</p> <p>Biba Dodeva: 15 votes</p> <p>The new composition of the Board was as follows:</p> <p>Hans Scheurer (President)</p>	

	<p>Ibolya Kéri (Vice-President)</p> <p>Johannes Brenner (Treasurer)</p> <p>Kristina Modic (Secretary)</p> <p>Viorica Cursaru</p> <p>Ron Dloomy</p> <p>Biba Dodeva</p> <p>The new Board would now be registered at the Moniteur Belge.</p>	Executive Office
11.	No AOB	
12.	AGM was closed at 13:00 CET	